Meeting: Executive Committee Date: May 12, 2004 Time: 3:20 p.m. – 5:00 p.m. Location: Conf. Room 420C

Members Present												
Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Jeffrey Hawkins												
Elizabeth Dawsey				$\boxtimes$								
Brenda Stimson				$\boxtimes$								
Keith Meeks	$\boxtimes$		$\boxtimes$	$\boxtimes$	$\boxtimes$							
Joy Schumacher				$\boxtimes$								
Michael Parent				$\boxtimes$								
Kalvin Scarber												
Mary Stephens Ferris												
Guests												
Waymond Burks					$\boxtimes$							
Staff												
Jewell Martin					$\boxtimes$							
Cynthia Fletcher-Marshall					$\boxtimes$							
Kamau Akinyele					$\boxtimes$							
Sandra Cavette					$\boxtimes$							
Jerelle Moseley					$\boxtimes$							

Topic	Discussion	Action	Responsibility	Consult	Inform	Due
						Date
Needs Assessment						
Long Range Planning						
Media Marketing						
Nominations and By-						
Laws						
Resource						
Development and						
Fiscal Oversight						İ
Staff Support Report						

Jeffrey Hawkins Chair/Co-Chair Signature

May 12, 2004 Date